

Agenda for the Lansdale Public Library Board of Directors Monthly Meeting
Tuesday, September 3rd, 2024

- I. **Call to Order**
- II. **Roll Call (Quorum)**
- III. **Mission Minute** – Board members take turns (1 each month) sharing where they saw the library actively demonstrating the mission in the past month.
- IV. **Consent Agenda - See Report in Board Packet** - The chair asks board members if they want to exclude an item from the consent calendar and move it to regular discussions.
 - A. Approval of Meeting Minutes – August 2024
 - B. Financial statements, payments, donations, and grants
 - C. Final Policy Approval – no further discussion needed
 - D. Director Report Acknowledgement
 - E. Committee Reports and/or appointment Acknowledgement
- V. **Finance Report – We will have an updated Financial Report in October of 2024**
- VI. **Old Business**
 - A. Update on 6-month Goals – see sheet in board packet
 - B. Mission, Vision & Values Statements
 - C. Statement on Race and Social Equity
 - D. Updating Website – <http://richardm240.sg-host.com/>
 - E. Employee Handbook
 - F. Changing Vendor – Cleaning Service
 - G. Changing Vendor – Bookkeeping Service
 - H. Changing Vendor – Insurance Agency
- VII. **New Business**
 - A. Committee Creation Discussion
 1. Governance – Policies, Bylaws, Nominating
 2. Development – Funding Strategy
 3. Finance – Budget, Reports
 - B. Items moved from Consent Agenda to Discussion
- VIII. **Announcements**
- IX. **Public Comment**
- X. **Adjournment**

2024 Meeting Schedule: First Tuesday of the Month

July 2nd, 2024 – 6 PM

August 13th, 2024 – 6 PM

September 3rd, 2024 – 6 PM

October 1st, 2024 – 6 PM

Maybe schedule a board retreat on a Saturday morning? Oct & April

November 5th, 2024 – 6 PM

December 3rd, 2024 – 6 PM

2025 Meeting Schedule:

January 7th, 2024 – Annual Meeting – 6 PM

February 4th, 2024 – 6 PM

Feel free to contact me any time. I am available to meet with board members via email, text, phone, zoom, or face to face at the library.

My cell is 610-334-2409, work email: director@lansdalelibrary.org, personal email: [mindylipskysls@gmail.com](mailto:mindy Lipskysls@gmail.com)