

**Agenda for the Lansdale Public Library Board of Directors Monthly Meeting**  
**Tuesday, September 3<sup>rd</sup>, 2024**

- I. **Call to Order**
- II. **Roll Call (Quorum)**
- III. **Mission Minute** – Board members take turns (1 each month) sharing where they saw the library actively demonstrating the mission in the past month.
- IV. **Consent Agenda - See Report in Board Packet** - The chair asks board members if they want to exclude an item from the consent calendar and move it to regular discussions.
  - A. Approval of Meeting Minutes – August 2024
  - B. Financial statements, payments, donations, and grants
  - C. Final Policy Approval – no further discussion needed
  - D. Director Report Acknowledgement
  - E. Committee Reports and/or appointment Acknowledgement
- V. **Finance Report – We will have an updated Financial Report in October of 2024**
- VI. **Old Business**
  - A. Update on 6-month Goals – see sheet in board packet
  - B. Mission, Vision & Values Statements
  - C. Statement on Race and Social Equity
  - D. Updating Website – <http://richardm240.sg-host.com/>
  - E. Employee Handbook
  - F. Changing Vendor – Cleaning Service
  - G. Changing Vendor – Bookkeeping Service
  - H. Changing Vendor – Insurance Agency
- VII. **New Business**
  - A. Committee Creation Discussion
    1. Governance – Policies, Bylaws, Nominating
    2. Development – Funding Strategy
    3. Finance – Budget, Reports
  - B. Items moved from Consent Agenda to Discussion
- VIII. **Announcements**
- IX. **Public Comment**
- X. **Adjournment**



## **2024 Meeting Schedule: First Tuesday of the Month**

July 2<sup>nd</sup>, 2024 – 6 PM

August 13<sup>th</sup>, 2024 – 6 PM

September 3<sup>rd</sup>, 2024 – 6 PM

October 1<sup>st</sup>, 2024 – 6 PM

Maybe schedule a board retreat on a Saturday morning? Oct & April

November 5<sup>th</sup>, 2024 – 6 PM

December 3<sup>rd</sup>, 2024 – 6 PM

## **2025 Meeting Schedule:**

January 7<sup>th</sup>, 2024 – Annual Meeting – 6 PM

February 4<sup>th</sup>, 2024 – 6 PM